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March 11, 2009 (Agenda)

Contra Costa Local Agency Formation Commission
 651 Pine Street, Sixth Floor
 Martinez, CA 94553

Status Report – Municipal Service Reviews/Sphere of Influence Updates

Dear Members of the Commission:

This is an update summarizing the status of municipal service reviews (MSRs) and sphere of influence (SOI) updates in Contra Costa County.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act) resulted in sweeping changes to the statute which governs LAFCOs. Included among the changes was the requirement to update SOIs every five years as needed, and to prepare corresponding MSRs to determine the range and adequacy of services. Baseline reviews were to be completed by January 1, 2008.

DISCUSSION

MSRs/SOI Updates in Contra Costa County

In 2003-04 the Commission completed baseline MSRs for approximately 50 special districts, and updated SOIs for a number of these districts.

In 2006, the Commission adopted a new MSR work plan that focuses on infrastructure related services. The work plan provides for preparing the following MSRs: 1) countywide reviews covering health care, water, and wastewater services; 2) baseline city and miscellaneous service reviews; and 3) agency-specific reviews, as needed. In addition, LAFCO recently initiated comprehensive MSR updates covering fire and reclamation services. LAFCO is using a combination of outside consultants and LAFCO staff to prepare MSRs/SOI updates.

Status of MSRs/SOI Updates

To date, the countywide health care, water and wastewater MSRs are complete, and all agency SOIs were updated with the exception of those for Contra Costa Water District and Delta Diablo Sanitation District pending further study. The sub-regional MSR covering East County cities and miscellaneous services is complete, and all agency SOIs were updated with the exception of

those for the cities of Antioch and Pittsburg pending further review. Central and West County sub-regional MSR are currently underway and are expected to be complete by August 2009. Since 2006, agency-specific reviews were completed for Byron Sanitary District, Town of Discovery Bay Community Services District, and Green Valley Park & Recreation District.

In 2008, LAFCO initiated MSR covering fire and reclamation services, some of which represent baseline reviews, while others are second round MRSs. These reviews are expected to be complete by June 2009.

A complete list and MSR/SOI status is provided in the attached. In reviewing the list, it appears that the following agencies have received a partial or no baseline MSR/SOI update:

Partial MSR/SOI Update	No MSR/SOI Update	Comments
<i>CSA D-2</i> (drainage; Walnut Creek) MSR completed May 2004; no SOI update		
<i>CSA L-100</i> (countywide street lighting) – no previous MSR; SOI affirmed Nov 2003		County is discussing restructuring
	<i>CSA P-2</i> (police protection; Alamo, Blackhawk)	Potential detachment of Alamo pending incorporation vote
	<i>CSA P-5</i> (police protection; Alamo – Roundhill)	Potential dissolution pending incorporation vote
	<i>CSA P-6</i> (police protection; countywide)	
<i>Contra Costa Mosquito Abatement District</i> - no previous MSR; SOI affirmed Nov 2003		
	<i>Ambrose Recreation & Park District</i> no previous MSR/SOI update	Recommend 2009-10 MSR
<i>Green Valley Recreation & Park District</i> – MSR completed August 2008; SOI update pending		
<i>Pleasant Hill Recreation & Park District</i> - MSR completed June 2004; no SOI update		Recommend 2009-10 MSR
	<i>Rollingwood Wilart Recreation & Park District</i>	Recommend 2009-10 MSR
<i>Contra Costa Resource Conservation District</i> - no previous MSR; SOI affirmed Nov 2003		
	<i>CSA T-1</i> (transit; San Ramon)	Formed in 2006

The following agencies were reviewed in 2004, and may be due for a second round MSR:

Agency	Comments
Alamo-Lafayette Cemetery District	Recommend 2009-10 MSR
Byron-Brentwood-Knightsen-Union Cemetery District	Recommend 2009-10 MSR
CSA LIB - 2 (library; El Sobrante)	
CSA LIB - 10 (library; Pinole)	
CSA LIB - 12 (library; Moraga)	
CSA LIB - 13 (library; Walnut Creek, Concord)	
CSA M-1 (Delta ferry)	
CSA M-16 (misc services; Clyde)	
CSA M-17 (misc services; Tara Hills, Montlvin Manor, West Contra Costa)	
CSA M-20 (misc services; View Pointe subdivision)	
CSA M-23 (misc services; Blackhawk, Danville, San Ramon)	
CSA M-29 (misc services; San Ramon, Dougherty Valley)	
CSA M-30 (misc services; Alamo)	Potential dissolution pending incorporation vote
CSA M-31 (misc services; Pleasant Hill)	
CSA R- 4 (recreation; Moraga)	Recommend 2009-10 MSR
CSA R- 7 (recreation; Alamo)	Potential dissolution pending incorporation vote
CSA R- 9 (recreation; El Sobrante)	Recommend 2009-10 MSR
CSA R- 10 (recreation; Rodeo)	Recommend 2009-10 MSR

Based on recent changes in the statute relating to MSR determinations, potential boundary and service issues, the need for a more comprehensive service review, and updated GIS boundary/SOI maps, it is recommended that Contra Costa LAFCO conduct a number of MSRs in 2009-10 as indicated in the tables above.

FINANCING

The Proposed FY 2009-10 LAFCO budget includes funding to prepare MSRs/SOI updates for those agencies identified above using a combination of LAFCO staff and consultants.

RECOMMENDATION

Receive report and provide input as desired.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

Attachment

CONTRA COSTA LAFCO

Status of Municipal Service Reviews/Sphere of Influence Updates March 2009

Local Agency	MSR/SOI Status	Type of MSR	Next Update
<u>Cities</u>			
City of Antioch	MSR (Dec 2008); SOI update pending	East County Sub-Regional MSR	2013-14
City of Brentwood	MSR/SOI update/ <i>reduced</i> (Dec 2008)	East County Sub-Regional MSR	2013-14
City of Clayton	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
City of Concord	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
Town of Danville	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
City of El Cerrito	Underway; anticipated completion August 2009	West County Sub-Regional MSR	2013-14
City of Hercules	Underway; anticipated completion August 2009	West County Sub-Regional MSR	2013-14
City of Lafayette	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
City of Martinez	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
Town of Moraga	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
City of Oakley	MSR/SOI update/ <i>affirmed</i> (Dec 2008)	East County Sub-Regional MSR	2013-14
City of Orinda	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
City of Pinole	Underway; anticipated completion August 2009	West County Sub-Regional MSR	2013-14
City of Pittsburg	MSR (Dec 2008); SOI update pending	East County Sub-Regional MSR	2013-14
City of Pleasant Hill	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
City of Richmond	Underway; anticipated completion August 2009	West County Sub-Regional MSR	2013-14
City of San Pablo	Underway; anticipated completion August 2009	West County Sub-Regional MSR	2013-14
City of San Ramon	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
City of Walnut Creek	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
<u>Cemetery Districts</u>			
Alamo-Lafayette Cemetery District	MSR/SOI Update (<i>affirmed</i>) Feb 2004	Review impacts of Alamo incorporation	2009-10
Byron-Brentwood-Knightsen-Union Cemetery District	MSR/SOI Update (<i>affirmed</i>) Feb 2004	Potential SOI/boundary issue	2009-10

Local Agency	MSR/SOI Status	Type of MSR	Next Update
<u>Community Service Districts</u> Crockett CSD (formed 2006)	Underway; anticipated completion August 2009	West County Sub-Regional MSR	2013-14
Diablo CSD	Underway; anticipated completion August 2009	Central County Sub-Regional MSR	2013-14
Dublin San Ramon CSD	N/A	Alameda LAFCO is principal	
Kensington Police Protection and CSD	Underway; anticipated completion August 2009	West County Sub-Regional MSR	2013-14
Town of Discovery Bay CSD	MSR/SOI Update (<i>affirmed</i>) May 2006	Agency-specific MSR	2011-12
Town of Knightsen CSD (formed 2005)	MSR/SOI update/ <i>affirmed</i> (Dec 2008)	East County Sub-Regional MSR	2013-14
<u>County Service Areas</u> CSA D-2 (Drainage - Walnut Creek)	MSR May 2004; no SOI update		As needed
CSA EM-1 (Countywide – Emergency Medical)	Anticipated completion June 2009	Countywide Fire/ Emergency Service MSR	Underway
CSA L-100 (Countywide - Streetlighting)	No previous MSR; SOI <i>affirmed</i> Nov 2003		As needed
CSA LIB-2 (Library - Rancho El Sobrante)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA LIB-10 (Library - City of Pinole)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA LIB-12 (Library - Town of Moraga)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA LIB-13 (Library - Cities of Concord and Walnut Creek)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA M-1 (Misc Services - Delta Ferry)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA M-16 (Misc Services – Community of Clyde)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA M-17 (Misc Services - Tara Hills, Montlvin Manor, West Contra Costa)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA M-20 (Misc Services - View Pointe Subdivision)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA M-23 (Misc Services - San Ramon, Blackhawk, Danville)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA M-28 (Misc Services – Bethel Island)	MSR/SOI Update (zero SOI) Dec 2007	Countywide Water/ Wastewater MSR	2013-14 (third round)
CSA M-29 (Misc Services – San Ramon, Dougherty Valley)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA M-30 (Misc Services – Alamo)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA M-31 (Misc Services – Pleasant Hill)	MSR/SOI Update (<i>affirmed</i>) Feb 04		As needed
CSA P-2 (Police Protection – Zone A – Blackhawk, Zone B - Alamo)	No previous MSR/SOI update		2010-11

Local Agency	MSR/SOI Status	Type of MSR	Next Update
CSA P-5 (Police Protection – Roundhill)	No previous MSR/SOI update		2010-11
CSA P-6 (Police Protection – Unincorporated Area)	No previous MSR/SOI update		2010-11
CSA R-4 (Recreation – Moraga)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA R-7A (Recreation – Alamo)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA R-9A (Recreation - El Sobrante)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA R-10 (Recreation – Rodeo)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA RD-4 (Roads - Bethel Island)	MSR/SOI update/ <i>affirmed</i> (Dec 2008)	East County Sub-Regional MSR	2013-14
CSA T-1 (Transit – San Ramon) (formed 2006)			2011-12
<u>Fire Service</u>			
Contra Costa County Fire Protection District	Anticipated completion June 2009	Countywide Fire/ Emergency Service MSR	Underway
Crockett-Carquinez Fire Protection District	Anticipated completion June 2009	Countywide Fire/ Emergency Service MSR	Underway
East Contra Costa Fire Protection District	Anticipated completion June 2009	Countywide Fire/ Emergency Service MSR	Underway
Kensington Fire Protection District	Anticipated completion June 2009	Countywide Fire/ Emergency Service MSR	Underway
Moraga-Orinda Fire Protection District	Anticipated completion June 2009	Countywide Fire/ Emergency Service MSR	Underway
Rodeo-Hercules Fire Protection District	Anticipated completion June 2009	Countywide Fire/ Emergency Service MSR	Underway
San Ramon Valley Fire Protection District	Anticipated completion June 2009	Countywide Fire/ Emergency Service MSR	Underway
<u>Health Care Districts (HCDs)</u>			
Los Medanos HCD	MSR/SOI Update (<i>affirmed</i>) Aug 2007	Countywide healthcare MSR	2012-13
Mt. Diablo HCD	MSR/SOI Update (<i>affirmed</i>) Aug 2007	Countywide healthcare MSR; annual progress report required	2012-13
West Contra Costa HCD	MSR/SOI Update (<i>affirmed</i>) Aug 2007	Countywide healthcare MSR; annual progress report required	2012-13
<u>Irrigation</u>			
Byron-Bethany Irrigation District	N/A	San Joaquin LAFCo is principal	
East Contra Costa Irrigation District	MSR Dec 2007; SOI Update (<i>affirmed</i>) Mar 2008	Countywide Water/ Wastewater MSR	2013-14
<u>Mosquito Abatement</u>			
Contra Costa Mosquito and Vector Control District	No previous MSR; SOI <i>affirmed</i> Nov 03		2010-11

Local Agency	MSR/SOI Status	Type of MSR	Next Update
<u>Municipal Improvement</u> Bethel Island Municipal Improvement District	MSR/SOI update/ <i>affirmed</i> (Dec 2008)	East County Sub-Regional MSR	2013-14
<u>Municipal Utility</u> East Bay MUD	N/A	Alameda LAFCo is principal	
<u>Reclamation Districts (RD)</u> RD 799 (Hotchkiss Tract)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 800 (Byron Tract)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 830 (Jersey Island)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 2024 (Orwood and Palm Tracts)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 2025 (Holland Tract)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 2026 (Webb Tract)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 2059 (Bradford Island)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 2065 (Veale Tract)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 2090 (Quimby Island)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 2117 (Coney Island)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 2121	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 2122 (Winter Island)	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
RD 2137	Anticipated completion June 2009	Countywide Reclamation MSR	Underway
<u>Park & Recreation</u> Ambrose Recreation & Park District	No previous MSR/SOI Update		2009-10
East Bay Regional Park District	N/A	Alameda LAFCo is principal	
Green Valley Recreation & Park District	MSR adopted August 2008; SOI update pending		Pending
Pleasant Hill Recreation & Park District	MSR June 2004; no SOI update		2009-10
Rollingwood-Wilart Recreation & Park District	No previous MSR/SOI Update		2009-10
<u>Resource Conservation</u> Contra Costa Resource Conservation District	No previous MSR; SOI <i>affirmed</i> Nov 03		2010-11
<u>Wastewater</u> Byron Sanitary District	MSR/SOI Update (<i>affirmed</i>) May 2006	Agency-specific MSR	2011-12

Local Agency	MSR/SOI Status	Type of MSR	Next Update
Central Contra Costa Sanitary District	MSR Apr 2008; SOI Update (<i>reduced</i>) June 2008	Countywide Water/Wastewater MSR	2013-14
County Sanitation District 6 (Alhambra Valley)	MSR/SOI Update (zero SOI) Apr 2008	Countywide Water/Wastewater MSR	2013-14
Delta Diablo Sanitary District	MSR Dec 2007; SOI update pending	Countywide Water/Wastewater MSR	2013-14
Ironhouse Sanitary District	MSR/SOI Update (<i>reduced</i>) Dec 2007	Countywide Water/Wastewater MSR	2012-13
Mt. View Sanitary District	MSR/SOI Update (<i>affirmed</i>) Apr 2008	Countywide Water/Wastewater MSR	2013-14
Rodeo Sanitary District	MSR/SOI Update (<i>affirmed</i>) Aug 2008	Countywide Water/Wastewater MSR	2013-14
Stege Sanitary District	MSR/SOI Update (<i>affirmed</i>) Aug 2008	Countywide Water/Wastewater MSR	2013-14
West County Wastewater District	MSR/SOI Update (<i>affirmed</i>) Aug 2008	Countywide Water/Wastewater MSR	2013-14
<u>Water</u> Contra Costa Water District	MSR Apr 2008; SOI update pending	Countywide Water/Wastewater MSR	2013-14
Diablo Water District	MSR/SOI Update (<i>reduced</i>) Dec 2007	Countywide Water/Wastewater MSR	2012-13